

# Office Memorandum • UNITED STATES GOVERNMENT

TAS

TO : Comptroller

DATE: 6 October 1958

FROM : Chief, Technical Accounting Staff

SUBJECT: Effect of Potential Two Percent Cut in Staffing  
on TAS

1. Pursuant to your request we have reviewed the work requirements of this Staff to determine the effect of a potential two percent reduction in the staffing.

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2. The present approved positions assigned to this Staff comprise

[REDACTED]

time basis.

3. In the case of a small component like TAS, the effect of a reduction is much more difficult to sustain than it would be to a larger organizational segment as the cut of one position, which is the minimum, would represent a reduction of more than seven percent.

4. Assuming such a cut were made in the complement of TAS, certain important staff project assignments would have to be deferred, abandoned or accomplished by assignment to other components. TAS is currently in process of performing many projects of substantial importance, each of which should be expedited as much as possible. All of the projects currently in process are covered in the Staff Project Assignment Report (green binder) as of 31 August which has been transmitted to you. For your convenience, some of the more important are listed below:

a. Recasting of regulations and handbooks in [REDACTED] series, and under a special request of the DD/S to [REDACTED] series.

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b. Assistance in implementing procedural changes under the F.M.I. Program.

c. Full time assignment of one Staff member to the Management Staff Feasibility Team.

d. Review of functions of Budget and Fiscal Officers to establish uniform Statement of Functions.

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e. Development and installation of procedure for GEHA to facilitate balancing of accounts.

f. Current service to special projects relative to accounting and fiscal matters.

25X1A g. Implementation of Type I and Type II FPA at all overseas activities.

5. To assist you in accomplishing the objective of a two percent reduction it would seem that the only possible way that this staff could contribute without appreciably affecting the work program would be by a utilization of the clerical position which is partially detailed to this Staff to a greater extent by FAS or other Comptroller segments.

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